

# JOURNAL OF OIL PALM RESEARCH

## GUIDE TO AUTHORS

(for more details, kindly surf <http://jopr.mpob.gov.my>)

### Types of Manuscript

#### 1. **Regular article**

*Definition:* Full-length original empirical investigations, consisting of introduction, materials and methods, results and discussion, conclusions. Original work must provide references and an explanation on research findings that contain new and significant findings.

*Preferable Size:* Preferably not exceeding 5000 words (excluding the abstract, references, tables and/or figures).

#### 2. **Short communications**

*Definition:* Significant new information to readers of the Journal in a short but complete form.

*Preferable Size:* Preferably not exceeding 2000 words, and is intended for rapid publication. They are not intended for publishing preliminary results or to be a reduced version of Regular Papers or Rapid Papers.

#### 3. **Review article**

*Definition:* Critical evaluation of materials about current research that have already been published by organising, integrating, and evaluating previously published materials. Re-analyses as meta-analysis and systemic reviews are encouraged. Review articles provide systemic overview, evaluation and interpretation of research in a given field.

*Preferable Size:* Preferably not exceeding 4000 words.

### Language

The paper must be in British English.

### Keywords

Please list not more than five keywords for indexing purposes.

### Abstract

An abstract of not more than 200 words is to accompany the manuscript. The abstract should encapsulate the research objective(s), the methodology and findings.

### Typing

- The font size should be 12 pt Times Roman *doubled-spaced* with 4 cm margin on A4 size paper.
- Words to be printed in italics should be italicised.
- Use MS Word.
- Not necessary to format/justify or make article visually attractive because it would be reformatted.

### Reference

- Each reference cited should be from an original source. Secondary sources should be cited together with the original references.
- The Harvard system of citation should be used in the text, with the name of the author(s) in all capitals followed by the year of publication in parentheses, e.g. JOHN, B J (2012).
- The reference list should be in alphabetical order by first authors. There is no numbering.

### Tables

- Tables should be on separate sheets and properly numbered. The same applies to figures, diagrams and other illustrations.

- Tables must not duplicate material in text or figures.
- The word TABLE and the remainder of the table heading should be in capitals.
- Each table should have a brief title; explanatory notes should be in the legend, not in the title.
- Tables should only have three horizontal lines.
- Non-significant decimal places in tabular data should be omitted.
- Short or abbreviated column heads should be used and explained if necessary in the legend.
- Table footnotes should be listed in order of their appearance and identified by standards symbols: \*, ‡, § for three or fewer; for four or more, consecutive superscript lower case letters should be used (e.g., <sup>a</sup>, <sup>b</sup>, <sup>c</sup>, etc.).
- Authors are encouraged to view a recent issue of the Journal for table layouts.

### Illustrations

- All illustrations should be cited consecutively and referred to in the text.
- Original artworks or positive photographic prints must be submitted with the original copy of the manuscript. Photocopies are not acceptable.
- All photomicrographs should be supplied with a suitable scale.
- All illustrations should be numbered in sequence with Arabic numerals, in order of appearance in the text, as *Figure 1, Figure 2, etc.* Terms such as 'Chart' or 'Plate' should be avoided.
- The word 'Figure' and the caption should be italicised.
- High resolution digital photographs (>300 dpi) are acceptable.

### Units of Measurements

- Metric units or the International System of Units should be used. Leave space between numbers and units, e.g. 20 ha, 5-8 ml, use kg m<sup>-1</sup> and not kg/m.

### Review

- All manuscripts will be referred to appropriate reviewers. Authors are encouraged to nominate possible reviewers, but the final say would be with the Publisher.

### Proofs

- One set of proofs will be sent to the corresponding authors to be checked for printer's errors, and it is the responsibility of the author(s) to submit corrections to the editor within the stipulated time.

### Manuscript Submission

- Manuscripts should be submitted via: <https://mc04.manuscriptcentral.com/jopres>
- Kindly ensure that the names of authors are not written on the manuscript but are indicated in the electronic submission form provided.
- For a guide on tables/figures and references, please refer to the latest edition of JOPR at: <http://jopr.mpob.gov.my>